

# **Production Support - 2nd Shift**

### **Employer**

Western Industries Plastic Products LLC 22829 Smyer Rd, Winfield, KS 67156 620-221-9464

## Job Description

Job Location: Winfield

#### Summary /Objective

This position works closely with other departments and follows production work order instructions to identify and provide the necessary raw materials to the production floor in a timely manner. They are also responsible for the verification of product count, packaging, and labeling to meet customer specifications and removal of the finished product from the production floor in a safe manner. The associate must be safety, quality, and waste-conscious while performing all functions of the position.

#### **Essential Function**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Job scope includes:

- Operation of a forklift in a safe manner
- Look up product requirements and customer specifications using a computer
- Delivers supplies and fixtures to machine cells in a timely manner
- Provides matching racks to the production floor as required for the finished product
- Maintains proper levels of active items and fixtures stored in the warehouse
- Removes finished product from the production machine cells to the warehouse for storage or staged to be loaded for internal transport as required
- Clears the machine cells at the end of a production run to prepare the cell for set up of the next production run
- Ensure that all product is clearly labeled and stored in a manner that prevents damage
- Wraps products that require machine wrapping, per customer specifications
- Ensure that the pallet pad stays organized and accessible and items are stored neatly, and safety
- Communicates with truck support on required trailers and their movement

#### Competencies

- Strong analytical skills and systematic approach to problem-solving
- Ability to read, write and perform basic mathematical calculations
- Capable of working in a fast-paced environment while multitasking
- Able to follow written and verbal instructions
- Knowledge of workplace safety procedures
- Understanding of Warehouse processes
- Ability to work well as a team and independently with little supervision

#### Qualifications

#### **Required Education and Experience**

- High School Diploma is preferred
- 2 years or more of previous manufacturing experience is preferred
- Must have a minimum of 1 year of forklift experience

#### **Additional Education**

• Ability to be forklift certified

#### Work Authorization/ Security Clearance

• Must be legally authorized to work in the United States.

#### **EEO Statement**

Western Industries Plastic Products, LLC provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

#### Application: <u>Here</u>